QUEENSLAND GOVERNMENT

EXTERNAL INFRASTRUCTURE SUBSIDY SCHEME

APPLICATION
2022

Applicant School Details:

Applicant school:	Click or tap here to enter text.	School Authority:	Choose an item.
Principal:	Click or tap here to enter text.		
School site address:	Click or tap here to enter text.	Suburb: Postcode:	Click or tap here to enter text. Click or tap here to enter text.
Application contact:	Click or tap here to enter text.		
Position:	Choose an item.	Telephone no:	Click or tap here to enter text.
Email address:	Click or tap here to enter text.		

Declaration by Approved Authority and Applicant School

I, ……………………….., being the Principal/Project Owner (authorised Catholic School Authority representative) of the applicant school, hereby state that:

1. The details within this application are correct (as at the time of application);

2. I acknowledge that should the applicant school receive a grant and it be proven that the details supplied in this application are incorrect, the grant may be forfeited at QCEC's (as BGA/CAA) and/or the Queensland Government's discretion; and

3. This application is signed for and on behalf of the Approved Authority by a person who certifies that he/she is the proper person to sign on behalf of the Approved Authority.

Signature: _____ Date: Enter date
[Principal/Project Owner]

Signature: _____ Date: Enter date
[Approved School Authority for the receipt of the grant]

School Authority: Choose an item.

Advice on Application Completion and Submission

An External Infrastructure Subsidy Scheme (EIS) grant application cannot be made, or an approved project cannot be paid, if commencement of or payment for the work precedes any announcement of Ministerial approval.

For completion of the application, please note that:

- The text fields and page numbering are intended to extend automatically, as content is added to the application form.

- Applicants should refer to the QCEC 2022 External Infrastructure Subsidy Scheme Guidelines and the *EIS Project Eligibility Guidelines* at **Queensland Government External Infrastructure Subsidy Scheme** for information on the types of infrastructure projects which are eligible for EIS funding.

- Subject to the number and value of applications in any round, provision of a subsidy of up to 50% of the total costs of a proposed project will be considered.

- Further assistance with the EIS grant application process can be accessed via the QCEC website **Queensland Catholic Education Commission** OR contact QCEC Capital Programs on 07 3316 5832.

Application requirements and submission:

- Application documentation must include:
  - A completed and properly signed application form, and
  - The relevant application requirements.

- Applications, including the specified requirements, will be submitted via email to the Capital Programs Manager at capital@qcec.catholic.edu.au

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PART 1 – APPLICATION DETAILS

Application Timeframe
Indicate the EIS round the applicant school is participating in:

Round Title	Due Date	Timeframe for Ministerial Approval	Application Round
March 2022 (MAR 22)	Friday, 25 Feb	April/May 2022	☐
July 2022 (JUL 22)	Friday, 24 Jun	Aug/Sept 2022	☐
September 2022 (SEPT 22)	Friday, 25 Aug	Nov/Dec 2022	☐
December 2022 (DEC 22)	Friday, 28 Oct	Feb/Mar 2023	☐

Eligibility Considerations

	YES	NO	N/A
For General EIS Eligibility			
Has the Approved Authority executed a *QCEC BGA Participation Agreement*, nominating QCEC BGA as the relevant Capital Assistance Authority for State Government funding purposes? *If No, contact QCEC BGA Capital Manager for EIS before proceeding.	☐	☐	☐
Has the Approved Authority received NSSAB accreditation for the site at which the infrastructure charge relates to OR where the external infrastructure project work will occur? *If No, what date is the Approved Authority expecting accreditation to be finalised? Date: Click or tap to enter a date.	☐	☐	☐
Is evidence of the development conditions or requirements, as triggered by a school based capital project, available? *If No, contact QCEC BGA Capital Manager for EIS before proceeding.	☐	☐	☐
For Infrastructure Charges Grant Applications			
If the local council and utilities provider exist as separate entities, will two separate Infrastructure Charge Notices be triggered by the capital project?	☐	☐	☐
For External Infrastructure Work (or internal pickup/set down area) Grant Applications			
Do the project plans show that the proposed works are <u>entirely</u> EXTERNAL to the school boundary? *If No, contact QCEC BGA Capital Manager for EIS before proceeding.	☐	☐	☐
If the project plans indicate a pickup/set down area INTERNAL to the school boundary, is evidence of this development condition or requirement available? *If No, contact QCEC BGA Capital Manager for EIS before proceeding. *If Yes	☐	☐	☐
Is the school a developing school, i.e. been in operation for less than 10 years?	☐	☐	☐
Has the school been accredited for the addition of a new type of education? Date of Accreditation: Click or tap to enter a date.	☐	☐	☐

PART 2 – PROPOSED EIS PROJECT DETAILS

SECTION 1
Nature of the relevant Capital Project

a. Provide a description of the school-based capital project triggering the development conditions or requirements.
    (NOTE – *if the capital project has been approved for capital assistance by QCEC BGA, please use the Approved Project Description*)
    Click or tap here to enter text.

b. In relation to the capital project, indicate the:
    - Approximate commencement date: Click or tap to enter a date.
    - Approximate completion date: Click or tap to enter a date.

SECTION 2
Infrastructure Charges – Grant Request

APPLICATION REQUIREMENTS
Applications may be made for grants in support of the infrastructure charges levied against capital projects by local council and/or utilities providers. Evidence of the charge, such as a copy of the charge notice or other formal advice, must be provided.

GRANT REQUEST DETAILS

A) Details of Infrastructure Charge – Local Council issued	
Infrastructure charges description, as required by local council: Insert EIS Description	
Local council reference number:	Click or tap here to enter text.
Infrastructure charge amount:	$Click or tap here to enter text.
Amount of capital assistance requested:	$Click or tap here to enter text. (up to 50% of charge amount)

B) Details of Infrastructure Charge – Utilities Provider issued	
Infrastructure charges description, as required by utilities provider: Insert EIS Description	
Utilities provider reference number:	Click or tap here to enter text.
Infrastructure charge amount:	$Click or tap here to enter text.
Amount of capital assistance requested:	$Click or tap here to enter text. (up to 50% of charge amount)

SECTION 3
External Infrastructure Project Work – Grant Request

APPLICATION REQUIREMENTS

Applications may be made for grants in support of the infrastructure project work required by the development conditions or requirements. Supporting documentation should be provided, as follows:

- The development conditions issue by the local council or utilities provider, or the requirements of a MID issued by the Department of State Development (DSDMIP).
- Plans indicating the scope of work, inclusive of scale, dimensions etc. Any plans for an internal pickup/set down area should be marked up to exclude long term car parks and roads NOT ESSENTIAL for the purposes of pickup/set down.
- Documentation detailing costs associated with each element of the project works prepared by an engineer or quantity surveyor, such as a preliminary estimate or a bill of quantities. If the proposed project is less than $100,000 (i.e. minor works), provide at least three (3) current quotes.
- Evidence of the professional fees related to the design, construction, and supervision of the work.

GRANT REQUEST DETAILS

A) Details of External Infrastructure Project Local Council or State Government	
Infrastructure project works description, inclusive of professional fees where relevant. Insert EIS Description here	
Local council reference number Or DSDMIP reference (for a MID)	Click or tap here to enter text.
Proposed project cost (inc. professional fees):	$Click or tap here to enter text.
Amount of capital assistance requested:	$Click or tap here to enter text. (up to 50% of charge amount)
Approximate commencement date:	Click or tap to enter a date.
Approximate completion date:	Click or tap to enter a date.

B) Details of External Infrastructure Project Utilities Provider	
Infrastructure project works description, inclusive of professional fees where relevant. Insert EIS Description here	
Utilities provider reference number:	Click or tap here to enter text.
Proposed project cost (inc. professional fees):	$Click or tap here to enter text.
Amount of capital assistance requested:	$Click or tap here to enter text. (up to 50% of charge amount)
Approximate commencement date:	Click or tap to enter a date.
Approximate completion date:	Click or tap to enter a date.

Please submit the application requirements to: capital@qcec.catholic.edu.au
- a completed and signed application form, and
- the application requirements listed in Section 2 and/or 3 of the application form.